



CLINICAL SUBCOMMITTEE MEETING MINUTES

Friday, January 13, 2017

Rasmussen College – 8:30 to 10:00 AM

ATTENDEES: Gwen Baumel-Aurora, Sharon Gerrits-Bellin Health, Catherine Mraz-Hoffman-Bellin Health, JoAnn Swanson-Bellin College, Amethyst Messer-Bellin, Jennifer Scharenbrock-Bellin Student, Kay Tupala-NWTC, Ann Franz-GGBHA, Debbie Thompson-GGBHA

myClinicalExchange (Clinical Placement Software) “Live Demo”

Wednesday, January 25, 2017 - 8:30 to 10:30 AM

@ Bellin College - 3201 Eaton Road, Green Bay, WI 54311

Members are encouraged to invite their colleagues who would benefit from this informational session.

REGISTRATION: Contact ann.franz@nwtc.edu or call 920-498-5587.

2016 ACCOMPLISHMENTS

- Completed the Professional Expectations in the Workplace training module and videos.
- Hosted Epic refresher training at Aurora for 14 participants.
- Developed and implemented the Epic security access form.
- Hosted the Hospitals’ Clinical Orientation at Bellin College for all regional clinical instructors.
- Began an in-depth study of clinical placement software options.
- Continue reviewing forms, processes, and the GGBHA website.
- Continue evolving to meet the needs of patients, students, educators, healthcare professionals, and the community.

CLINICAL PLACEMENT SOFTWARE

Funding the software is a prime consideration, as it is a high cost for most schools to absorb. Public schools cannot invoice the students for the software, as it is for the school’s use. Private schools *may* be able to invoice students for clinical placement software. Creating and maintaining GGBHA’s own clinical software is considered too time consuming and costly.

Kay Tupala suggested doing a formal RFP for funding. Other software options can be considered as part of the RFP. Members will need to establish the current state, ROI, sustainability, and who will do the upfront work if the software is implemented. Initial and annual costs will need to be further defined. Discussion included the following.

- Over time there would be efficiencies with the software. Consider the long-term effect.
- Electronic tracking, evaluations, and national reporting would be much more efficient utilizing the software.
- The software should be able to be utilized for other disciplines, not just nursing. A maximum of 2,000 students would be managed in the system.
- Evaluate partnering on a statewide contract.
- Investigate the availability of grant funding.
- Precepted experiences often change due to transitions and turnovers.

Should the GGBHA not sign a contract for clinical placement software, the schools can confirm with the facility member reps the number of students placed in their facilities. This data is maintained by the schools as part of their accreditation.

‘STUDENT EVALUATION OF THE CLINICAL SITE OR PRECEPTED CLINICAL’ FORM

Sharon Gerrits reported she has been receiving very few of these completed forms. Sharon would like to receive this feedback to ensure the units are meeting the students’ outcomes and needs. **Faculty should submit the completed ‘Student Evaluation of the Clinical Site OR Precepted Clinical’ forms to the healthcare facility’s clinical site coordinator no later than two weeks after completion of the clinical.**

The website forms will be reviewed in April. The ‘Clinical Site Evaluation of Students’ form may be removed at that time, based on member feedback.

CLINICAL SKILL AWARENESS & VALIDATION – MODULE 5

The subcommittee has completed this new, brief module. The module helps establish for the facility's staff the skill level of the students coming on the unit. Module 5 has been added to the website and will be piloted beginning January 2017. Students and instructors will sign and date the last page of module 5, as done with the other modules, affirming their understanding of the material.

ON-SITE STUDENT ORIENTATION CHECKLIST

This checklist form is for faculty and preceptors to use when orientating student(s) on a unit and serves as a backup to the affiliation verification form. This form has been added to the GGBHA website. 'N/A' can be indicated for items not applicable. Validation by signing the form for each checklist item is at the school's discretion.

STATEWIDE HEALTHCARE ALLIANCE

The last meeting of the Statewide Healthcare Alliance was held in spring 2016. Many individual state healthcare alliances are active, calling for the need to collaborate by members in person on the statewide level.

MEDICAL OFFICE SUBCOMMITTEE UPDATES

The Medical Office Subcommittee is considering ways to boost meeting attendance, as more representation is needed. This may include meeting less frequently and in a summit style venue.

Ambulatory Epic training is needed. Cathy Mraz-Hoffman would like to have a process implemented for Epic orientation for medical office/ambulatory students. Bellin previously enrolled students in their Epic classes with their new employees but can no longer do this. **It is hoped that this can be done as part of Aurora's Epic training.**

NEXT MEETING

The next meeting of the GGBHA clinical subcommittee will be on **Friday, February 10, 2017 at Rasmussen College, 8:30 to 10:00 a.m.** Agenda items include the following.

- ✓ Hospitals' Orientation Planning (*February Standing Agenda Item*)
- ✓ Clinical Placement Software
- ✓ Statewide Healthcare Alliance & Medical Office Subcommittee Updates

2017 Upcoming Standing Agenda Items

- ✓ *March – Mandatory Modules Review*
- ✓ *April – Clinical Forms Review: This may include a revision to the Student Immunization and Health Requirements form, due to recent TB exposures outside of northeast Wisconsin.*
- ✓ *May – Preceptor Handbook Review*
- ✓ *June – Website Review*