



## CLINICAL SUBCOMMITTEE MEETING MINUTES

Friday, November 11, 2016

Rasmussen College – 8:30 to 10:00 AM

**ATTENDEES:** Julie Baeten-HSHS, Gwen Baumel-Aurora, Sharon Gerrits-Bellin Health, Catherine Mraz-Hoffman-Bellin Health, JoAnn Swanson-Bellin College, Cindy Theys-NWTC, Cindy Van Dyke-UWGB, Julie Williams-Rasmussen College, Debbie Thompson-GGBHA

### CLINICAL PLACEMENT SOFTWARE WEBINAR – myClinicalExchange LLC

Shanti Gangadharan presented the webinar for the web based [myClinicalExchange](#) software. Students, site and school coordinators are united in an effort to manage healthcare placements, while streamlining the paper trail. The software has been on the market for approximately 7-1/2 years. Features include the following.

- School academic coordinators make a placement request at a site, kicking off the process. The software notifies the site coordinator that a request has been made. Logic can be developed to prevent double bookings.
- Various reports can be filtered and ran. Reports can be automatically formatted and sent. Data can be exported.
- If there was an exposure, reports can be generated that indicate who was in the area at the time. Capacity information can be provided to National Health.
- Student information can include; compliance, documents, orientation, and exams. Students can see what they have completed and what they need to complete.
- Students can be emailed from the software.
- Academic and clinical site partners can see what the student has completed or needs to complete in regard to their clinical assignment. They have access to what is happening with a student at any time and can track attendance, view clinical content, and send reminders.
- Analysis of preceptor hours can be part of the software.
- The software costs \$36.50 per student per year. A student would not be charged until it is confirmed they are approved and will be going on to their rotation. Payment time can vary for each student, as there is no consistent 12-month payment period.
- The software is free for the colleges/universities and clinical sites.
- Schools have the option of buying a bulk quantity of student access per year.
- The timeframe to build the software for a whole hospital system is approximately 3-1/2 months. A semester in advance is considered a good rule of thumb.
- Training can be provided.

***Since the webinar, Shanti provided the attached references, PowerPoint slides, and brochure. She will be following up with Sharon Gerrits in a couple of weeks to see if there are any additional questions or thoughts. Shanti is open to providing another webinar if needed.***

### SUMMARY

Members were pleased with the software's capabilities and cost, in addition to being established. The software can also monitor instructors and make sure they are compliant. Comments included the following.

- Is there possible grant funding available?
- Can students pay myClinicalExchange directly? Certain fees can and cannot be turned over to students.
- How are background check payments handled?
- Can request responses be timed in the system?

✓ **Members were asked to do some checking to see how student fees are handled.**

## **GGBHA MEETING NOTICES**

- ✓ Members requested that Ann email the meeting notices as an invite so members can accept/decline and electronically get the meetings they are attending on their calendar.

## **CLINICAL PLACEMENT SPREADSHEET CREATED BY CATHY MRAZ-HOFFMAN**

Cathy displayed the spreadsheet she developed based on the 2016 preceptor data that was recently collected. The spreadsheet includes the sites, indicating when they used precepted students. Members agreed that the intent is great but will hold off having Cathy further develop the data, as the process is labor intensive. The data can be utilized when developing the new system.

## **GENERIC STUDENT ORIENTATION CHECKLIST DRAFT**

Tabled until the next meeting due to time constraints.

## **GENERIC STUDENT ABILITY SKILLS DRAFT**

JoAnn Swanson will also be a member of the subcommittee that will be addressing this issue. This topic was tabled until the next meeting due to time constraints.

## **STATEWIDE HEALTHCARE ALLIANCE & MEDICAL OFFICE SUBCOMMITTEE UPDATES**

Tabled until the next meeting due to time constraints.

## **NEXT MEETING**

The next meeting of the GGBHA clinical subcommittee will be on **Friday, January 13, 2017 at Rasmussen College, 8:30 to 10:00 a.m.** Agenda items include the following.

- Clinical Placement Software
- Generic Student Orientation Checklist Draft
- Generic Student Abilities Skills Draft
- Statewide Healthcare Alliance & Medical Office Subcommittee Updates