



## CLINICAL SUBCOMMITTEE MEETING MINUTES

Friday, October 2, 2015

Rasmussen College – 8:30 to 10:00 a.m.

**ATTENDEES:** Julie Baeten-HSHS, Gwen Baumel-Aurora, Dawn Boettcher-Rasmussen College, Sharon Gerrits-Bellin Health, Michelle Johnson-UWGB, Veronica Kruse-Globe University, Catherine Mraz-Hoffman-Bellin Health, Katie Olp-Rasmussen College, Tammie Rogers-Rasmussen College, JoAnn Swanson-Bellin College, Cindy Theys-NWTC, Cindy Van Dyke-UWGB, Julie Williams-Rasmussen College, Ann Franz

### TIMELINE FOR PRIORITIES & STANDING AGENDA ITEMS

The 2016 calendar:

- **The Clinical subcommittee will meet the second Friday of each month at 8:30 a.m. starting November 2015.**
- Hospital Orientation planning: February
- Mandatory Modules review: March
- Clinical forms review: April
- Preceptor Handbook review: May

Standing agenda items that will be on the calendar for every month:

- Statewide Healthcare Alliance update
- Allied Clinical update

### PRECEPTOR TRAINING MANUALS/GGBHA FORMS

The revised forms were linked on the GGBHA website on 10/1/2015. The group will add a calendar request to update all the forms on the website at our spring meeting.

**Preceptor Handbook:** This will be reviewed annually in the month of May. Make changes to the preceptor book to say recommend the preceptor has 2 years of experience, however this cannot always be the case.

**Hospitals' Orientation Seminar:** The group will plan the meeting content at the February meeting. The date will be set at the next committee meeting. Plan to schedule this seminar in fall 2016.

### STATEWIDE HEALTH REQUIREMENTS

Katie Olp presented that she attended the most recent meeting in which that group discussed the form is good to go. The focus of this team will be a resource, implementing EBP, and funneling items. They do not care to be an enforcement body.

Gwen Baumel discussed looking at a state that has a statewide alliance and see how they function. Gwen believed that Nebraska has a functioning alliance.

### PROFESSIONALISM/SOFT SKILLS

The team discussed the current student attitudes, lack of "soft skills". Cindy They's shared a tool used at NWTC that assesses soft skills on a daily basis. The student could possibly go down an entire letter grade if they lose enough points for lack of professional behaviors.

The team discussed employability skills and how each college assesses.

- Rasmussen looks at the behaviors over the quarter.
- Bellin looks at the behaviors over the quarter.
- NWTC assesses each day in clinical/class.
- Globe assesses over the quarter.

Gwen will bring to next meeting what Aurora does in terms of soft skills. The team will also work on a third PowerPoint that will be loaded to the website regarding soft skills. Cindy will share with the team a video NWTC made in relation to professionalism.

**Evaluation Forms:** Please make sure that preceptor students are filling them out as well. Reportedly, they are receiving more group evaluations but not preceptor.

**EPIC Request Form:** The team discussed having this form standardized, vs. each hospital doing a separate request form.

**Name Badges:** Do name badges need last names? Currently, students do not have their last name on their name badge.

#### **NEXT MEETING**

**The next meeting of the GGBHA clinical subcommittee will be on Friday, November 13, at Rasmussen College, from 8:30 to 10:00 a.m.** Agenda items include the following:

1. Set date for Hospital Orientation
2. Statewide Healthcare Alliance
3. Service Commitments/Expectations at healthcare organization module
4. Standard form for EPIC security
5. Update from Allied Clinical subcommittee