



CLINICAL SUBCOMMITTEE MEETING MINUTES

Friday, June 5, 2015

Rasmussen College – 8:30 to 10:00 a.m.

ATTENDEES: Julie Baeten-HSHS, Gwen Baumel-Aurora, Dawn Boettcher-Rasmussen College, Julie Fuller-Rasmussen College, Sharon Gerrits-Bellin Health, Patrice Hutzler-Puyleart-Rasmussen College, Tracie Kreuzberg-NWTC, Lori Kroenke-CMN, Veronica Kruse-Globe University, Tammie Rogers-Rasmussen College, Joan Steeno-NWTC, JoAnn Swanson-Bellin College, Cindy Theys-NWTC, Mary Thomas-Aurora, Cindy Van Dyke-UWGB, Julie Williams-Rasmussen College, Ann Franz, Debbie Thompson

Who	Topic	Decisions/Next Steps/Timeline	Lead Accountability
Mary Thomas	Epic Basic Training at Aurora	Let Mary know as soon as possible if any faculty needs the 4 hour basic training, as a class is slated for June 16.	Faculty
Mary Thomas	Epic Trained Individuals – Website Updates	Please review the attached updated Epic trained spreadsheet. Email Ann with further updates by Friday, June 19.	Members
Cindy Theys	Preceptor Handbook	Review the updated document. Email Ann with any updates by Friday, June 19, 2015.	Members
Hospital Reps	Fall 2015 Clinical Schedules	Faculty needs to indicate the start date as the day the class will physically be on the unit. Also, orientations can only take place on the days students are scheduled in the hospital.	Faculty
Gwen Baumel	August 14 Hospital Orientations at Aurora Sports Medicine 8:30 to 11:30 a.m.	Schedule a Conference Call for Planning the Event	Gwen Baumel

Mary Thomas will be retiring soon and was recognized for her outstanding dedication and leadership while serving on the GGBHA clinical subcommittee.

PRECEPTOR TRAINING MANUALS

The preceptor handbook was reviewed and edited. See attachment.

BACKGROUND CHECK POLICY

The current policy was reviewed and will remain as is. The policy will continue to be reviewed and updated as deemed necessary.

EPIC

Mary Thomas reported the Epic team did a great job, with no changes, and everything is ready to go.

Members are encouraged to contact Mary Thomas as soon as possible if they have faculty that needs to be Epic trained at Aurora, as a June 16 class is planned. Aurora trainings have been held once a year, in February. Mary, with her impending retirement, shared that Aurora has a plan in place to move forward with providing an Epic basic trainer. Mary and Gwen will be working to ensure this is a smooth transition.

Please review the attached updated Epic trained spreadsheet. Email Ann with further updates by **Friday, June 19.**

CULTURAL COMPETENCY

Ann reported the healthcare alliance serving La Crosse, WI offers cultural competency training. Attendees agreed to review their training materials at a future meeting.

CLINICAL REQUEST TIMELINES

Attendees discussed the timeline challenges. This will continue to be an agenda item, with changes made incrementally.

STATEWIDE HEALTH REQUIREMENTS

The immunization/healthcare requirement differences between the Statewide Healthcare Alliance vs. the GGBHA have been resolved. The Statewide Healthcare Alliance will be adopting the GGBHA recommendations. CDC chest x-ray guidelines for TB are needed. See attachment.

ONLINE STUDENT TRAINING MODULES

This topic was deferred to the August meeting.

OTHER

- Encourage member(s) from community health to participate in the GGBHA clinical subcommittee monthly meetings.
- Determine the need to form an allied health subcommittee.

NEXT MEETING

The next meeting of the GGBHA clinical subcommittee will be on Friday, August 7, 2015 at Rasmussen College, from 8:30 to 10:00 a.m. Agenda items include the following.

- Preceptor Handbook
- Review Modules
- Wisconsin Statewide Health Requirements – (CDC Chest X-ray Requirements)
- Epic
- Clinical Request Timelines
- Hospitals' Orientation Seminar – August 14 at Aurora Sports Medicine
- Allied Health Subcommittee Focused on Clinicals