



Clinical Subcommittee Meeting Minutes
Friday, January 9, 2015
Rasmussen College – 8:30 a.m.

ATTENDEES: Cheryl Anema-Rasmussen College, Julie Baeten-HSHS, Dawn Boettcher-Rasmussen College, Sharon Gerrits-Bellin Health, Patrice Hutzler-Rasmussen College, Brian Krogh-NWTC, Katie Olp-Rasmussen College, JoAnn Swanson- Bellin College, Cindy Theys-NWTC, Mary Thomas-Aurora, Cindy Van Dyke-UWGB, Richelle VandeBerg-Rasmussen College, Julie Williams-Rasmussen College, Ann Franz-GGBHA, Debbie Thompson-NWTC

Who	Topic	Decisions/Next Steps/Timeline	Lead Accountability
Sharon Gerrits	Instructor EPIC Training at Bellin <i>Bellin will be having another EPIC upgrade, tentatively scheduled for May 2015.</i>	Bellin will NOT require additional EPIC training after completing the Aurora basis training BUT will expect the current instructor credentialed trainers for Bellin EPIC review the “Bellin differences” with the new credentialed trainers, prior to any clinicals at Bellin.	All Members –Christa Westenberger, Bellin IT instructor contact, has a list of Bellin EPIC instructors and will provide updates to them directly. Please send Christa the names & email addresses of any new Bellin EPIC trainers.
Ann Franz	Instructor Orientation Preclinical Checklist & Guidelines FORM	Please review the attached draft and email to Ann any updates by Tuesday, 1/13/2015.	All Members – <i>After any further edits, the final draft will be sent to the membership for approval, before being posted on the website.</i>
Ann Franz	Clinical Placement Request FORM	Please review the attached draft and email to Ann any updates by Tuesday, 1/13/2015.	All Members
Mary Thomas	EPIC Training: First Timers-Train the Trainer Class	Wednesday, January 14 at NWTC 8:00 a.m. – 12:30 p.m., Room HS128	Contact Mary Thomas for details or to register.
Mary Thomas	EPIC Training: Aurora Upgrades Only	Wednesday, January 14 at NWTC 1:30 – 2:30 p.m., Room HS128	Contact Mary Thomas for details or to register.
Ann Franz	EPIC Updates	Cindy Theys will follow-up with Michelle regarding the updates.	Cindy Theys
Mary Thomas	EPIC Updates of Individual Hospitals	After the January 14 training, the EPIC group will need to meet to document the individual hospital EPIC updates.	EPIC Subcommittee
Katie Olp/ Mary Thomas	Student Declined Hepatitis B Vaccine – GGBHA Form Needed	Members should review the attached declination form draft. Email to Ann any updates by Tuesday, 1/13/2015.	All Members
Sharon Gerrits	Bellin Health 2015 Nursing Conference	Tuesday, March 10, 2015 at Rock Gardens in Green Bay, for Nurses with Direct Patient Care Roles – Others are welcome to attend.	All Members-Download the brochure or contact Sharon Gerrits for details. <i>Students can attend for \$45 each.</i>

INSTRUCTOR ORIENTATION PRECLINICAL CHECKLIST & GUIDELINES FORM

Attendees reviewed and edited the draft. Members are encouraged to review the attached, updated draft and email Ann any further edits **by Tuesday, January 13**. Any further updates will be sent to the full membership for approval before the form is posted on the GGBHA website. The goal is to have the form posted on the website by the end of the business day on Wednesday, January 14.

EPIC

The following **EPIC training sessions** will be held on **Wednesday, January 14, 2015 at NWTC in room HS128**. Contact Mary Thomas of Aurora for details or to register.

- First Timers – Train the Trainer Class, 8:00 a.m. - 12:30 p.m., Room HS128
- Aurora Upgrades Only, 1:30 - 2:30 p.m., Room HS128

Instructors must still meet the criteria for St. Vincent's and/or Bellin if they are teaching students at either of those facilities. St. Vincent's offers their EPIC training every two weeks in conjunction with new employee orientation.

Bellin EPIC

Bellin will NOT require additional EPIC training after completing the Aurora basis training BUT will expect the current instructor credentialed trainers for Bellin EPIC review the "Bellin differences" with the new credentialed trainers, prior to any clinicals at Bellin. Bellin will monitor for any issues/concerns with new instructors this spring semester and may change requirements for future semesters. Christa Westenberger, Bellin IT instructor contact, has a list of Bellin EPIC instructors and will provide updates/changes to them directly. **Please send Christa the names and email addresses of new Bellin EPIC trainers.** Bellin will be having another EPIC upgrade, tentatively scheduled for May 2015.

CLINICAL PLACEMENT REQUEST FORM

Members reviewed the edited draft of this form. Members are encouraged to review the attached updated form and **email to Ann any further edits by Tuesday, 1/13/2015.**

HEPATITIS B DECLINATION FORM

A student recently declined the hepatitis B vaccine, prompting the need for a GGBHA declination form. Members should review the attached form draft and **email any edits to Ann by Tuesday, 1/13/2015.**

OTHER TOPICS

- **BELLIN HEALTH 2015 NURSING CONFERENCE – Tuesday, March 10, 2015 at Rock Gardens in Green Bay**
Intended audience: nurses with direct patient care roles. Others are welcome to attend. Students can attend for \$45 each. Contact Sharon Gerrits for details.
Overall Objective: The learner will be able to identify strategies to enhance their personal health and wellness which will have a positive impact on the patient experience.
Nursing Contact Hours: Bellin Health is an approved provider of continuing nursing education by the Wisconsin Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation. 6.0 contact hours will be awarded. Participant must attend the entire conference and complete an evaluation form. No partial credit awarded.
[Download the brochure.](#)

NEXT MEETING

The next meeting of the GGBHA clinical subcommittee will be on **Friday, February 6, 2015 IN PERSON** at Rasmussen College, from **8:30 to 10:00 a.m.** Agenda items will include student and faculty preparedness reports (adjuncts) and EPIC.