



Clinical Subcommittee Meeting Minutes
Wednesday, September 24, 2014
Rasmussen College – 8:30 a.m.

ATTENDEES: Julie Baeten-HSHS, Karen Bialcik-College of Menominee Nation, Amy Blyly-Rasmussen College, Sharon Gerrits-Bellin Health, Patrice Hutzler-Rasmussen College, Cindy Theys-NWTC, Mary Thomas-Aurora, Julie Williams-Rasmussen College, Ann Franz-NWTC

Who	Topic	Decisions/Next Steps/Timeline	Lead Accountability
Ann Franz	Clinical Summit Thursday, October 9, 2014 7:30 – 11:00 a.m. Kroc Community Center	Finalize event details. There are 50 people registered for the event. Committee members are encouraged to invite their leaders to attend. Ann requested there be one member of the Clinical subcommittee taking notes at each table during the event. There needs to be more Allied Health and Therapy leaders attending. Deadline date to register is October 2, 2014.	Ann Franz
Mary Thomas	Onboarding of faculty	Mary shared that Aurora had 15 new instructors, which caused some difficulties at her organization. There is a concern by the healthcare organizations that some of the faculty are not fully trained, which causes issues for the staff. The committee believes there needs to be a better way to onboard new and seasoned faculty. The committee would like at the next meeting to work on developing a day-long onboarding program for Clinical faculty.	All
Ann Franz	Student Role in EPIC Downtime	Tabled.	Gwen Baumel

CLINICAL SUMMIT UPDATE

Members of the committee are encouraged to invite leaders from their organizations to attend. There are 50 people registered for the event. Register by either ann.franz@nwtc.edu or call **(920) 498-5587** by Thursday, October 2, 2014.

ONBOARDING OF FACULTY

The committee believes there needs to be a better system to onboard new Clinical faculty. Discussion on the following areas should be made at the next Clinical subcommittee meeting:

- What are the expectations for faculty as viewed by the healthcare organizations?
- What are the expectations for faculty as viewed by the educational institutions?

Some of the issues that have arose are that there is large numbers of new faculty starting this semester. Aurora had 15 new faculty. There is not uniformity in the number of hours the new faculty job shadow. The committee believes there is an opportunity to develop a one day program to onboard new faculty, as well as individuals that have served as a Clinical educator at a healthcare organization. The program would be all of the faculty from all of the GGBHA colleges, plus the healthcare organizations. The program could be held in early to mid-August.

Suggestions for topics for the day are as follows:

- Overview of the GGBHA and website
- Clinical standards
- Healthcare organization specific information
- Requirements for faculty

At the next meeting, the Clinical subcommittee will discuss this issue further.

NEXT MEETING

The next meeting of the GGBHA clinical subcommittee will be on October 24, 2014 at Rasmussen College, from 8:30 to 10:00 a.m. Agenda items will include the Clinical Summit, onboarding of faculty, and EPIC downtime policies for students.