



Clinical Subcommittee Meeting Minutes
Friday, June 27, 2014
Rasmussen College – 8:30 a.m.

ATTENDEES: Julie Baeten-HSHS, Gwen Baumel-Aurora, Karen Bialcik-College of Menominee Nation, Jean Bouche-HSHS, Veronica Kruse-Globe University, Katie Olp-Rasmussen College, JoAnn Swanson-Bellin College, Cindy Theys-NWTC, Mary Thomas-Aurora, Ann Franz and Debbie Thompson-NWTC

Who	Topic	Decisions/Next Steps/Timeline	Lead Accountability
Mary Thomas	Lack of students submitting the 'Student Evaluation of the Clinical Site' form. Another issue is the difficulty of writing on hard copies of the form.	Edit the form on the website so it does not have electronic fill-in.	Debbie Thompson
Karen Bialcik	Concerns with electronic care plans, without pt. identifiers, but are copied onto USB drives by students	Gwen will follow-up on the expressed concerns and report back to members at the August 22, 2014 meeting.	Gwen Baumel
All	PowerPoint (PPT) module revisions	Update the PowerPoint modules for distribution to members for final review.	Debbie Thompson
Debbie Thompson	Updated PPT modules	Review the attached updated PPTs and email clinical subcommittee with any additions/changes by July 15, 2014.	All
Gwen Baumel	GGBHA website forms	Review the forms on the GGBHA website. The forms will be reviewed at the August 22, 2014 clinical subcommittee meeting at Rasmussen College.	All
Ann Franz	Summit invitation and agenda	Update the agenda and invitation based on today's discussions.	Ann Franz

GGBHA POWERPOINT REVIEW

The following GGBHA PowerPoint learning modules were reviewed and updated by members.

- HIPAA and Compliance
- Infection Control, Bloodborne Pathogens and Isolation Precautions

Please review the attached updated PPTs. Email Gwen and/or Ann with any final updates.

CLINICAL SUMMIT

Members agreed to hold the clinical summit on **Thursday, October 9 from 8:00 to 11:00 a.m. at the Kroc Community Center**. Breakfast will be included. Ann shared that the Bay Area Workforce Development Board (BAWDB) has an opportunity for a grant that could pay for the summit. Attendees will be given name badges with their table rotation numbers. The agenda is as follows.

7:30 – 8:00 a.m. Check-in/Registration

8:00 to 8:10 – Welcome and GGBHA Overview – Gwen Baumel and Ann Franz

8:10 to 8:40 – Labor Projections - Dennis Winters, Chief Economist, Wisconsin Department of Workforce Development

8:40 to 8:45 – Setup World Café Discussions

8:45 to 9:25 – **Analysis of Current Clinical Processes** – All (Rotating Groups)

9:25 to 9:35 – Break

9:35 to 10:15 – **Standards and Expectations of the Clinical Experience** - All (Rotating Groups)

10:15 to 10:55 – **Clinical Placement Needs and Availability (Current & Future)** - All (Rotating Groups)

10:55 to 11:00 a.m. – Wrap-up – *Attendees will be informed that summit outcomes will be taken back to the GGBHA clinical subcommittee in an effort to support the clinical placement needs of hospitals, clinics, and educational facilities.*

Ann will send a clinical summit 'Save the Date' after July 4, with the invite to be mailed in August, followed by a reminder.

NEXT MEETING

The next meeting of the GGBHA clinical subcommittee will be in person at Rasmussen College on Friday, August 22, at 8:30 a.m. Due to the discussion topics, this meeting has been changed to in person. The agenda includes the following.

- Review of the GGBHA website forms.
- Discuss the student clinical evaluation process, including how to enhance the number of returned evaluations by students.
- EPIC training expansion for MA, dietetic, and PN program students.
- Update from Gwen regarding compliance on care plans.
- Finalize the clinical summit.