



Clinical Subcommittee Meeting Minutes
Friday, February 28, 2014
Rasmussen College – 8:30 a.m.

Attendees: Gwen Baumel-Aurora, Jenni Derpinghaus-Globe University, Shelly Gabel-UW-Green Bay, Sharon Gerrits-Bellin Health, Bill Hartman-Rasmussen College, JoAnn Swanson-Bellin College, Cindy Theys-NWTC, Mary Thomas-Aurora, Ann Franz and Debbie Thompson-NWTC

ACTION ITEMS			
Who	Topic	Decisions/Next Steps/Timeline	Lead Accountability
Gwen Baumel	The PowerPoint modules on the GGBHA website will be updated at the June 27, 2014 meeting.	Please review the modules before 6-27-2014 and note any needed changes.	ALL
Mary Thomas	“Clinical Placement Request” Forms – Instructors need to be clearer with their requests.	Issues when requesting more than one unit (department). Do not merge the cells in the forms so those processing the requests cannot cut and paste text.	Mary Thomas will work with the coordinators on this. In addition, Gwen will share this form with the Fox Valley Healthcare Alliance.
Gwen Baumel	“Site Contact List” Form on Website – Updates (SEE ATTACHED)	Email to Ann or Gwen updated site contact information.	ALL
Ann Franz/ Gwen Baumel	Host Clinical Summit – Address the Clinical/Dietetic Internship Site Placement Shortage	Planning this event will be discussed at the April 25 GGBHA clinical subcommittee meeting <i>(via conference call)</i> .	ALL – Ann will contact Dennis Winters, WI DWD, to present at the summit.
Shelly Gabel	Dietician EPIC Training Requirements – <i>UWGB dietician students have 1,200 hours of trainings.</i>	Sharon Gerrits will get input from Bellin staff regarding their dietician EPIC training to share with Shelly. Shelly will also follow-up with one of her state contacts. Lack of clinical/dietetic internship placements will be the topic of discussion at the clinical summit.	Sharon Gerrits and Shelly Gabel
Ann Franz	GGBHA presenters are needed for the Healthcare Alliance Consortium meeting on April 9 at Glacier Canyon in the Wisconsin Dells.	<p align="center">Possible Topics</p> <ul style="list-style-type: none"> Development of Combined EPIC Training-<i>Show process not actual program.</i> Processes Developed by the GGBHA Finding Clinical Placements/Dietetic Internships 	Ann Franz will email information to members regarding this event, in addition to soliciting for presenters. Cindy Theys will ask Brian to present on EPIC.
Gwen Baumel	2014 Meetings of the GGBHA Clinical Subcommittee – All meetings are currently scheduled on Fridays , at 8:30 a.m. In-person meetings will be at Rasmussen College.	April 25 - Conference Call June 27 August 22 - Conference Call October 24 December 19 - Conference Call	ALL

GGBHA Website Update

Gwen displayed the website for new members. The GGBHA website includes the following

- Welcome, Mission & Vision
- Members
- Major Event Announcements
- Various Contact Information, Links
- Meeting Minutes
- Adult Career Seeker Information
- Adult Individual Job Shadow Opportunities
- Registration and Consent Forms
- K-12 Outreach
- Summer Camps
- Group Career Exploration Event Notification & Registration
- College and University Faculty Information & Forms
- Learning Modules for Students and Faculty
- Clinical Student Information & Forms
- College and University Open Houses & Career Events

The PowerPoint modules will continue to be reviewed by the clinical subcommittee once a year. They will be updated at the June 27, 2014 meeting. If employers see a change that is needed, please contact Ann or Gwen to let them know. Module updates can be made as needed. Meeting minutes will continue to be kept on the website. They are especially beneficial for new subcommittee members. The "Site Contact List" form needs to be updated from the website. See the attached form and email to Ann or Gwen any needed changes.

Ann shared there is another GGBHA subcommittee focusing on group career exploration for students and young adults ages 14 to 21. These events have been a great success in that the healthcare organizations can handle a large number of students/young adults vs. a one-on-one job shadow. In addition, Gwen stated that the events are in a more structured format and allow for greater privacy. Registration is easy and online through the GGBHA website. At local high schools, the school-to-work coordinators are very familiar with the group career exploration event process.

EPIC Training and EPIC Updates

Representatives of the larger, local healthcare organizations united to collaborate and combine EPIC training for students. Resource sheets were created to explain EPIC differences at any of the facilities. The committee that developed the training has stayed intact and has continued to do updating as needed. Aurora's updates are on tip sheets, as they have not done their facility update yet.

Shelly Gabel expressed the challenges of scheduling all of the different trainings for their dietitian program students. Their program is now all over the state. Dietetic students need to complete over 1,200 hours of training. This includes typically 4 to 5 hours of EPIC training. Sharon Gerrits will get input from Bellin staff in regard to their dietitian EPIC training and see it can be streamlined with the current UWGB dietetic EPIC training.

Spring Strategic Healthcare Alliance Session April 9, 2014

On Wednesday, April 9, 2014 there will be a Healthcare Consortium meeting at Glacier Canyon in the Wisconsin Dells. There are six healthcare alliance organizations throughout Wisconsin. The event is from 9:00 a.m. to 3:00 p.m. and will focus on public health. The meeting will give members a chance to hear what other healthcare alliances are doing, in addition to giving the GGBHA new area(s) to focus on. Ann will email information about the event to members and solicit for presenters on behalf of the GGBHA.

Other

On Tuesday, April 22 the GGBHA will be holding its first **employment workshop/job fair** at the Kroc Community Center in Green Bay. The event will be from **3:00 to 6:00 p.m.**, with an employer panel from 3:00 to 4:00 p.m. and the job fair from 4:00 to 6:00 p.m. Panelists will discuss the hiring process, current needs, and the top three things applicants miss in an interview. This event is open to current college/university healthcare students and recent graduates, including CNAs. This event is **not** open to the public. Ann will contact all of the local healthcare organizations to see if they would like to attend. Cost of the event will be shared amongst the healthcare organizations that participate.

Cindy Theys asked if NWTC should continue having their students complete the **latex sensitivity health history form**. Not all of the colleges and universities require this form. Many students who are allergic to latex do not find out until they begin their program and start working in a lab setting. Cindy will ask the NWTC skills lab instructors to work with them on this.

The GGBHA will host a **clinical summit** to unite healthcare organizations and college/university faculty and staff involved in the clinical placement and dietetic internship process. The summit will address the continued shortage of clinical placement sites. Ann will contact Dennis Winters, Department of Workforce Development - chief economist, to present. Planning the summit will be an agenda item at the April 25, 2014 GGBHA clinical subcommittee meeting (*via conference call*).

The next meeting of the GGBHA clinical subcommittee will be on Friday, April 25, at 8:30 a.m. VIA CONFERENCE CALL.