

**Greater Green Bay Healthcare Alliance**  
**CLINICAL MEETING MINUTES**  
**Friday, January 25, 2019**  
**Rasmussen College – 8:30 to 10:00 AM**

**ATTENDEES:** Gwen Baumel-Aurora, Carrie Karcz-Bellin Health, Ashley Otto-Rasmussen College, Jessie Pondell-Prevea, JoAnn Swanson-Bellin College, Cindy Theys-NWTC, Cindy Van Dyke-UWGB (via phone), Kelly Verhasselt-Bellin Health, Sherry Willems-HSHS, Debbie Thompson-NWTC

#### **FACULTY PARTICIPATION AT RESIDENCY PROGRAM ORIENTATIONS**

College faculty who are experts in areas that a hospital does not have on staff are being recruited to present. Topics like pain management and behavioral health would be valuable. Hospitals can determine what they would like included in the presentation. Presentations can last from 45 minutes to one hour.

- ✓ **Hospital reps are asked to create a list of topics they would like expert faculty to present.** Schools reps will then recruit the appropriate faculty, based on the chosen topics.

#### **EASTERN WISCONSIN ALLIANCE UPDATES**

The next Eastern Wisconsin Alliance meeting is scheduled for 2/20/2019.

#### **ELECTRONIC SIGNATURE**

Clinical sites approved the electronic signature, providing there is a checkbox that the student checks indicating their typed name or PDF created signature constitutes a legal signature. It will be up to each college to do what they feel is safe. *Since the 1/25/2019 meeting, a checkbox and related text has been added to the 'Confidentiality Agreement and Acknowledgement of Completion of Orientation Modules' online form.*

#### **STUDENT PREPAREDNESS**

Cindy Theys shared Brian Krogh's updates to the may/may not do lists.

- 'THE' was removed from the page title.
- 'May **NOT** Do' list edited: '1. **Acknowledge** orders...' not 'Sign off'.
- 'May **NOT** Do' list 5. Removed 'or central lines'.
- 'May Do' list added 5. Added 'Draw blood off central lines.'
- Kelly Verhasselt added: 'CPAP BiPAP application and maintenance' to the 'May **NOT**' do list.

*Since the 1/25/2019 meeting, the changes above have been made and are live in the online preceptor handbook.*

#### **CASTLEBRANCH PILOT – LAURA JANSSEN**

The pilot is being planned for summer 2019. Bellin College and NWTC will potentially participate.

#### **STUDENT ASSIGNMENT SHEETS - JOANN SWANSON**

One of JoAnn's faculty members brought to her attention that the 'Student Assignment' sheets (contain patient initials & room number) can be especially problematic if a patient gets moved. Students/faculty want to be assured they have the correct patient.

- ✓ **JoAnn will get more information from her faculty.** Information provided on the 'Student Assignment' sheet will be discussed at the March Clinical meeting.

#### **GOALS FOR 2019**

##### ❖ **March**

- Clinical Instructor's Orientation Planning - Create process steps for the Clinical Instructor's Orientation.

##### ❖ **April**

- Clinical Forms Review
- Review Contact Lists
- Clinical Instructor's Orientation Planning

## ❖ May

- Preceptor Handbook Review
- Clinical Instructor's Orientation Planning

## ❖ June

- Website Review
- Finalize the Clinical Instructor's Orientation

## ❖ August

- Clinical Instructor's Orientation 8/16/2019

## ❖ September

- Review Contact Lists

## ❖ ONGOING DISCUSSIONS

- Clinical Placement Software
- Statewide Healthcare Alliance Updates
- Allied Health

- ❖ Continue to meet the fourth Friday of each month from 8:30 to 10:00 a.m.

*Unless the new mandatory modules are delayed in going live, the current modules will not be reviewed.*

- ✓ Members are asked to continue thinking of initiatives the Clinical Committee may want to work on.

## CLINICAL INSTRUCTOR'S ORIENTATION

Friday, August 16, 2019 - @ Bellin College – 7:30 AM Check-in Begins – 8:00 AM Program Start

- **Members are asked to start thinking about who their presenter will be.**
- What do schools really want? What will make clinicals more valuable to everyone?
- How can members enhance the experience for everyone?
- How can members make the preceptor experience better for students and sites?
- What do sites expect of students? Having a staff nurse and instructor present together would be powerful.
- Determine others to invite who would benefit by attending. Cindy Theys suggested inviting, when hired, the new associate dean of NWTC's Public Safety.
- Content - Incident reports involving a student who may have been indirectly involved - Faculty would like to be made aware of any incidents even if the student is indirectly involved.

Kelly Verhasselt recently attended an excellent presentation by Linda Caputi, certified nurse educator (CNE) from the National League for Nursing. The workshop was entitled 'The Next Generation NCLEX and Teaching Clinical Judgment'. A group of educators from regional hospitals and nursing colleges discussed various student/organizational needs. Students graduate task oriented but need to be able to think critically. Linda offered tips for helping students make this transition. Members agreed to have Kelly reach out to see if Linda Caputi can present at the Clinical Instructor's Orientation on 8/16/2019.

## OTHER NEWS

- ✓ Since the 1/25/2019 meeting, Gwen updated the **Background Approval Policy** and added a **Criminal Background Check Process** form. These forms are now live on the GGBHA website.
- ✓ **Hospital reps are asked to complete their site leader contact information. See attachment.** Please send the completed spreadsheet to Debbie Thompson so she can share the information with the school reps to keep on file. Unless requested by the site, these lists will not be published on the GGBHA website.
- ✓ **Gwen will create some guidelines to put on the website for out-of-state students.** Step 1 will be: MUST HAVE A CURRENT CONTRACT AFFILIATION AGREEMENT TO PROCEED. They will then be directed to the GGBHA website.

- ✓ As requested, Debbie will send a Clinical Committee meeting invite for the entire year.

#### **NEXT MEETING DATE/TIME/AGENDA**

The next meeting of the GGBHA Clinical Subcommittee will be on **Friday, March 22, 2019** at Rasmussen College, **8:30 to 10:00 a.m.** **There will not be a February meeting.** Agenda:

- ✓ Faculty Participation at Residency Program Orientations – **Prior to the meeting, hospital reps are asked to create a list of topics they would like expert faculty to present.**
- ✓ Clinical Instructor’s Orientation Planning
- ✓ Student Assignment Sheet – Information Provided – **JoAnn will get more information from her faculty to share at the March meeting.**
- ✓ Website Host – Continue or Change
- ✓ CastleBranch Pilot – Summer 2019
- ✓ Eastern Wisconsin Alliance Updates
- ✓ Allied Health

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