

**Greater Green Bay Healthcare Alliance  
CLINICAL SUBCOMMITTEE MEETING MINUTES  
Friday, October 12, 2018  
Rasmussen College – 8:30 to 10:00 AM**

**ATTENDEES:** Gwen Baumel-Aurora, Karolyn Birr-Efferson-HSHS, Kristie Coleman-Rasmussen College, Patrice Hutzler-Puyleart-BCCTC, Laura Janssen-Aurora, Brian Krogh-NWTC, JoAnn Swanson-Bellin College, Cindy Theys-NWTC, Cindy Van Dyke-UWGB, Kelly Verhasselt-Bellin Health, Sherry Willems-HSHS, Debbie Thompson-NWTC

**2019 CLINICAL INSTRUCTOR'S ORIENTATION – SET DATE**

Friday, August 16, 2019 - Bellin College - Check-in Begins at 8:00 AM – Program 8:30 AM to 12:00 PM

**ELECTRONIC SIGNATURE POLICIES & LEGALITIES: CONFIDENTIALITY AGREEMENT & MODULE COMPLETION CONFIRMATION FORM – GWEN BAUMEL**

This will be discussed with the Eastern WI Alliance in conjunction with the new modules.

**WEBSITE REVIEW** (*Standing Agenda Item*)

There were no changes. Members are encouraged to email the group if they would like to propose any changes to the website.

**HEPATITIS B VACCINE SERIES: HEPISLAV – CINDY VAN DYKE**

CastleBranch recently started accepting the 2-injection series (4 weeks apart), as part of their vaccine criteria. Their customers must approve this and if they do not agree, they need to contact them. The 3-injection series is still an option. **Site reps were asked to go back and check for approval. In addition.** These items will be finalized at the 11/9 Clinical Subcommittee meeting. The Student Immunization & Health Requirements form will be updated accordingly.

**CPR REQUIREMENTS – CINDY VAN DYKE**

UWGB does not accept HeartSaver or online courses for their CPR requirement but would like to know what the other schools are accepting. **School reps are asked to go back and confirm what they accept for their CPR and CPR renewal requirements.** Their findings will be discussed at the 11/9 meeting. The Student Immunization & Health Requirements form will be updated to include the accepted requirements.

**CLINICAL ASSIGNMENT FORM – KELLY VERHASSELT & JOANN SWANSON**

Members reviewed the draft. A standardized form, linked on the website, will be created for each college with their logo. The form will provide consistency and be posted on the floor by the 'May and May Not Do' list. **A reminder for faculty to cosign, with dates, for each clinical day will be added to the form.** Student pictures will not be included.

School reps were asked to please remind faculty when on the unit to only use their cell phones for business reasons.

**EASTERN WI ALLIANCE UPDATES**

The mission was discussed at the recent meeting. The goal is to unite the state, focusing on the eastern side of WI. Members want to standardize clinical placement, focus on workforce development, and standardize the modules statewide. Laura shared that their subcommittee is looking to create another new module that includes the professionalism videos.

Representatives from our area and down to Milwaukee, including some rural reps, have been attending the meetings. Gwen will check to see if the western WI Alliance has reps interested in attending. The next meeting is scheduled for 12/12/2018. The GGBHA Clinical Subcommittee will continue to discuss regional issues.

**HEADMASTER – DHS NURSING ASSISTANT SKILLS TESTING – CINDY THEYS**

As of 9/1/2018, [Headmaster](#) got the DHS bid for test observer, formerly administered by Pearson Vue. Students used to practice skills on each other. Now there is a test proctor and actor (patient) that students perform skills on. **Currently, there are not enough testers for the number of students needing to be tested.** In the Madison area, nursing assistants

are losing their jobs because of this. Headmaster is not accepting their hours for recertification. In addition, people working in assisted living organizations not federally funded are not being accepted.

Schools cannot test their own students. NWTTC's nursing assistant enrollments have increased dramatically. 242 of their students have completed the course, with 175 of them needing to be tested. Students have one year to be tested and can work 120 days without being certified. **RN's are encouraged to contact [HeadMaster](#) if they are interested in working as a tester.**

#### **WEBSITE CONTACT LIST – Including Unit Dept. Heads, Team Leads, Site Educators**

Members are asked to check their website [contacts](#). Send Debbie any changes and/or additions.

#### **DATE CHANGE OF THE RECURRING CLINICAL SUBCOMMITTEE MEETINGS**

Members will continue meeting the second Friday of each month for 2018. Starting in 2019, meetings will be held the fourth Friday of each month.

#### **ADN GRADS PURSUING AN MSN**

ADN graduates pursuing an MSN are not getting hired by Magnet hospitals, as they are requiring a BSN. **Prospective students need to be made aware of this prior to entering an MSN program.**

#### **NEXT MEETING DATE/TIME/AGENDA**

The next meeting of the GGBHA Clinical Subcommittee will be on **Friday, November 9, 2018 at Rasmussen College, 8:30 to 10:00 a.m.** Agenda:

- ✓ Hepatitis B Vaccine Series – Hepislab & Statewide Hepatitis B Titer Requirements
- ✓ CPR & CPR Renewal Requirements
- ✓ Eastern WI Alliance Updates
- ✓ Next Meeting Date/Time/Agenda