

GGBHA CLINICAL SUBCOMMITTEE MEETING MINUTES

Friday, July 14, 2017

Rasmussen College – 8:30 to 10:00 AM

ATTENDEES: Gwen Baumel-Aurora, Karolyn Birr-Efferson-HSHS, Dawn Boettcher-Rasmussen College, Sharon Gerrits-Bellin Health, Brian Krogh-NWTC, Katie Olp-Rasmussen College, Laura Rowell-UWGB, Jackie Stewart-NWTC, Stephanie Stewart-Bellin College, JoAnn Swanson-Bellin College, Cindy Theys-NWTC, Cindy Van Dyke-UWGB, Kelly Verhasselt-Bellin Health, Sherry Willems-HSHS, Debbie Thompson-NWTC

EPIC ONLINE TRAINING MODULE

This module is being developed to help decrease the time it takes for students and instructors to complete Epic training, in addition to being able to do the training virtually. Members will continue with the current Epic training methods for fall, due to the short timeframe, but hope to have the online module ready for spring 2018.

Mai Lee, HSHS, feels the online module will work for non HSHS students and will continue to investigate this initiative with hospital IT colleagues. They will look at how the training will be setup on the Greater Green Bay Healthcare Alliance website to determine if there are any issues. Mai will touch base with the GGBHA Clinical Subcommittee when she has more information to share.

CLINICAL PLACEMENT SOFTWARE JOINT MEETING UPDATE

A joint meeting was held in Fond du Lac with LSHCA and FVHCA on 6/21/2017. Attendees also represented the Milwaukee area. They discussed CastleBranch and myClinicalExchange software. Most attendees prefer and already use CastleBranch. The conversation evolved to what other products are available and how the software can be funded. A small subcommittee has formed to conduct more research and will meet on July 27 for information gathering.

Attendees will reconvene on August 4 to discuss clinical placement software and prepare for the 2017 fall state conference. **Katie Olp will update GGBHA members when the August 4 meeting has been confirmed.**

CLINICAL INSTRUCTORS' ORIENTATION PLANNING

Friday, August 18, 2017

Bellin College - 3201 Eaton Road, Green Bay, WI 54311 - Classroom 113

Check-in Begins: 8:00 AM

Event: 8:30 AM to 12:30 PM

RSVP by July 19, 2017: Email [Tina Parins](#) - A light breakfast will be served so your RSVP is much appreciated.

- ✓ Gwen will create an agenda and send it to JoAnn Swanson (for event) and Debbie Thompson (for website).
- ✓ Bellin College will be sending a reminder email invite. Please forward the meeting information to your colleagues who may benefit from attending.
- ✓ Karolyn Birr-Efferson will create a PPT shell and email it to members so they can add their program information. **Members are asked to email their PPT program information back to Karolyn by Friday, August 11.**
- ✓ Since today's meeting, Debbie emailed the GGBHA logo and Clinical Subcommittee contact list to Karolyn.

Orientation information includes the following.

- Clinical Skill Awareness and Validation – New 5th Module
- Compliance Updates
- Epic Updates (This can include updates that will happen during the semester.)
- New Equipment
- New [HSHS Nursing Student Orientation Video](#)
- Organizational Charts
- Pain Management
- Parking & Construction
- PIV Dwell Times – HSHS
- Policy Changes (Including Dress Code Changes)
- Preceptor Handbook – What precepted students may and may not do.
- Unit Manager Names & Contact Information (Members are asked to bring copies of contact information they would like to share.)

CLARIFICATION: SIGNED MODULE DOCUMENTS FOR CLINICAL ORIENTATION – JOANN SWANSON

Currently, each module has a completion acknowledgement signature page. JoAnn questioned if one signature (Confidentiality Agreement and Acknowledgement of Orientation Modules form) for all the modules would suffice. Bellin is okay with only sending the compiled modules signature. After some discussion, it was recommended to keep the process as is for now; however, it may change in the future.

NEXT CLINICAL SUBCOMMITTEE MEETING

The next meeting of the GGBHA Clinical Subcommittee meeting will be held on *Friday, August 18, 2017 at Bellin College, following the Clinical Instructors' Orientation, which ends at 12:30 p.m.* PLEASE NOTE THE LOCATION, DATE AND TIME CHANGE. Agenda items include the following.

- ✓ Clinical Instructors' Orientation Follow-up
- ✓ Epic Online Training Module
- ✓ Clinical Placement Software